



GIFTING ITEMS TO THE MUSEUM

OWNER OR AGENT:

Name: _____

Address: _____

Phone: _____ **Email:** _____

Date: _____

Name and/or description of Items:

History:

Size: _____ **Age:** _____

I declare that I am the undisputed owner of the article(s) listed on this form and I have the sole rights to gift the article(s) to Museum @ Te Ahu. I also accept the conditions stated on the second page of this form and understand that the acceptance of my gift to the museum is subject to them.

Owner's Signature: _____ **Date:** _____

I am acting on behalf of the Owner as Agent/Courier.

Agent's Signature: _____ **Date:** _____

MUSEUM USE ONLY

Received on behalf of Museum @ Te Ahu, Kaitaia.

By: _____ **Date:** _____ **Accession No.** _____





CONDITIONS OF GIFT

1. All gifts accepted into the Museum@ Te Ahu collections, are held on behalf of the community and become the exclusive and absolute property of the Museum.
2. Collections obtained by the Museum through gift are retained for research, interpretation, education, display, enjoyment, and for their historical value to the regional context and sometimes on a national and international context.
3. Everything that is done to care for, document, develop these collections are all aspects of collection management. The acquisition, accession, registration, cataloguing, care, use (for exhibition, education and research), and disposal of objects and specimens, collection security, conservation, storage environments, and access is in accordance with the current Museum@Te Ahu Collection Management Policy June 2018.
4. This form is an offer and receipt only. Once the items offered are assessed against the three core thematic areas of the Museums' collecting and are accepted by the museum you will be formally notified.

Museum @ Te Ahu's areas of collecting:

- a. Far North histories, cultures and people
- b. Mātauranga Māori histories (toi, whakairo, kōrero)
- c. The unique natural environment of the Far North and people's

MUSEUM CURATOR USE ONLY

I, _____ Curator of Museum @ Te Ahu as the authorized position formally accept your gift, the article(s) listed on this form.

On behalf of the Far North Regional Museum Trust and the Far North District Council, we thank you for this gift.

Curator of Museum @ Te Ahu(print & sign) _____

Date:

Accession No:



Far North
District Council